

Old Forge Library
Board of Trustees
March meeting: March 10, 2022

Present:

Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Jennifer Hartsig, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen (via Zoom), Linda Martin, Joseph Rintrona, Kathy Rivet, and Linda Weal

Guest: Dave O'Neil

Absent: No one

Meeting called to order:

6:15 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Mona Lincoln
Seconded by Dave Berkstresser
Approved

Approval of treasurer's report:

Motion made by Linda Martin
Seconded by Kathy Rivet
Approved and entered into the minutes

***Dave O'Neil reported to the Board on the status of our investments, and offered advice for moving forward. The Finance Committee will meet before the next meeting to discuss our Investment Policy.

Director's report:

- Zoom crafts are done for now. They have been well received, and will likely continue in the future.
- Sexual Harassment Policy trainings have been offered to Library staff, Board and the public. Two more sessions are scheduled in the coming weeks.
- The Poetry & Art exhibit was hung by the Friends and the reception for winners was held last night.
- Toddler Story Time and Toddler Time will end their sessions on Friday. It was good to see the little ones back in the library.
- Many programs scheduled for the spring, and summer is starting to fill up. We have collaborated with the Historical Association to host some of their summer programs at the Library.
- COVID safety protocols will be changed as of March 12, 2022. Masks no longer required, but library will remain a "mask-friendly" environment. The doorbell will be removed and plastic wrap taken of the public computers. Other protocols will be evaluated in the coming weeks, and adjustments made accordingly.
- The Friends received \$1000 to go toward the songwriters' workshop and performance in June.

Old Business:

- Sheetrock repair continues in the apartment.
- The toilet has been replaced and the ceiling tiles on the first floor replaced.
- A leak was discovered over the public printer. This was due to ice build up on the roof, and got under the flashing. Joe knocked off the ice and worked on the flashing.
- The two gentlemen who were approached about the cleaning/maintenance position have not committed, and may not likely take on the jobs. There was also discussion about the current

cleaner “subcontracting” the cleaning of the library. This is a concern because of the cleaner’s employment status. The Board talked about hiring future cleaners and maintenance as a service rather than making them employees of the library. For now, the Board will post the maintenance position again and see if there are any applicants, and Linda will talk with our current cleaner about the legality of allowing someone else to do the work.

- Chimney work is scheduled to begin in April, and the window replacement will begin in May.
- We still need an electrician to address the light above the stairway. Two suggestions were brought to the Board and Kelly will reach out to them.
- The Farmer’s Market has rescinded their application to the Planning Board to request use of our parking lot this season. They have decided to move the market to North Street.
- Linda has applied for a grant from Cloudsplitter Foundation for the remainder of the windows and insulation project in the amount of \$17,006. We should hear back by the end of April as to whether the Library will receive the grant.
- Linda has applied for AARP Community Challenge Grant in the amount of \$32, 261 to help with the garden renovation project. This will help defray the cost of paving and installation of the paths to make them ADA compliant. Notification should be received in May.
- Linda has applied for a Community Foundation Grant to help with the cost of the fieldstone seat/wall around the tree in the garden.
- We have received a new drawing and itemized quote for the garden renovation project. The cost of the walkways/paths is the most expensive part of the project. If grant monies are not secured, the Board talked about prioritizing the parts of the project to ensure that we can afford whatever improvements are made.

New business:

- Meaghan Foley has resigned from her position on the Board of Trustees. The Board suggested a few other people to approach regarding a position on the Board. Kathy Rivet will reach out and report back at the next meeting.
- Corrections to the NYS Library Construction Grant were made.

Adjournment at 7:30 PM:

Motion made by Mona Lincoln
Seconded by Kathy Rivet
Approved

Next meeting:

April 14, 2022 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
March 10, 2022