

Old Forge Library
Board of Trustees
February meeting: February 10, 2022

Present:

Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen, Linda Martin, Joseph Rintrona, Kathy Rivet, and Linda Weal

Absent: Meaghan Foley, Jennifer Hartsig

Meeting called to order:

6:20 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Mona Lincoln
Seconded by Dave Berkstresser
Approved

Approval of treasurer's report:

Motion made by Joe Rintrona
Seconded by Kathy Rivet
Approved and entered into the minutes

***Mona has contacted three accounting firms to hire to complete our income taxes and file other tax related documents. With three very different quotes as to the cost of those services, Mona will contact them each and determine the nature of the fees. She will report back at the March meeting. Also, Mona has asked Dave O'Neil, our financial advisor, to come to the March meeting for his annual report of our finances.

Director's report:

- The Poetry and Art contest deadline has passed with over 100 art entries and over 50 poetry entries. The Friends will meet on March 1st to hang the entries. The reception will be on March 9th at 5:30 PM.
- The library will, again, offer Sexual Harassment Prevention training for Board members, staff, and other community members who have not received the training yet. It is required for all Board members to receive the training each year.
- Toddler Time and Story Time have returned to in-person sessions. COVID restrictions and the comfort of the staff will dictate what future events will be held in person.
- The "special features" bookcase is a big hit among the staff and patrons. Linda welcomes suggestions for future themes.
- Linda had a phone meeting with Joseph Bruchac to discuss a Summer Solstice event. Funding will hopefully come from a Community Foundation Grant.
- The Director's portion of the Annual Report for State Education Department is complete, and the entire report will be filed once Mona has finished completing the financial information.
- The Friends have tote bags for sale for \$20. Funds raise will go to help offset programming costs.

Old Business:

- The chimney repair work is scheduled for April.
- The window installation is scheduled to begin in May.
- Insulation was installed on January 17th.
- The upstairs bathroom toilet will be replaced in the coming week, and damaged ceiling tiles will also be replaced.

- Mike Hunkins replaced the battery in the emergency light, and we are waiting for an electrician to consult on the fixture in the stairwell.
- Linda will complete the application for the Cloudsplitter Foundation which could offset the remainder of the cost for the window and insulation projects by the March 15, 2022 deadline.
- The sheetrock in the apartment should be repaired next week.

New business:

- The library received a \$50 donation from the CAA.
- The Farmer's Market will need to relocate this summer. As a result of a conversation with Living ADK, the shared parking lot for the library and Niccoll's Memorial Church was offered as a possible location. Niccoll's voted to support the move to our grounds. After much discussion regarding the advantages and disadvantages of moving the market to our grounds, Linda Martin made a motion, seconded by Mona Lincoln, to approve the use of the library grounds for the 2022 Farmer's Market which will occur every Friday from June-October. The motion passed.
- Eric Carr's availability has changed since he was first hired, so it was suggested that we repost the need for a maintenance person. The Board discussed the potential of combining the maintenance position with the custodial person. The Nominating Committee will look at the job description of each position, and come up with a combined description of the new position.
- Linda has plans to apply for a AARP Community Challenge Grant that would help with the garden enhancement project. The grant would help to create a space for seniors with improvements to the garden paths that would make them ADA compliant.
- Linda and the Building Committee met with George Aspinall, Al Down, Lori Zellweger, and Luke Nicholas to discuss the garden enhancement project. Many ideas were generated and several suggestions brought forward. The next step in the process will include drawings of the suggested improvements with cost estimates.

Adjournment at 7:40 PM:

Motion made by Mona Lincoln
Seconded by Linda Martin
Approved

Next meeting:

March 10, 2022 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
February 10, 2022