

Old Forge Library
Board of Trustees
January meeting: January 11, 2024

Present: Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Kelly Hunkins, Mona Lincoln, Linda Martin, Reed Proper, Joe Rintrona, Kathy Rivet, and Linda Weal

Absent: Liz Lorentzsen and Sarah Terpening

Call to order: 5:40 PM by Kelly Hunkins

Approval of minutes from last meeting:
Motion made by Katny Rivet
Seconded by Dave Berkstresser
Approved

Approval of treasurer's report:
Motion made by Linda Martin
Seconded by Reed Proper
Approved and entered into minutes

Director's Report:

- Winter and spring schedules are coming together.
- The 2023 Wish List books have been purchased and thank you notes sent to donors.
- *The Bookmark* went out as scheduled
- The Friends took down the Christmas decorations and assembled grab 'n go bags for the Martin Luther King, Jr. holiday.
- The website is live. We are still sorting out a few minor problems.
- The new puzzle table was installed. Lots of folks are working on the puzzle.
- We have received several heartfelt thank you letters/notes from seniors in the community who received Christmas gifts. This was a terrific project that we will continue to support.

Unfinished Business:

- We have received 2 proposals from NP Environmental regarding the transfer to geothermal heating. One quote was over \$150,000 and the other was over \$190,000. After much discussion, the Board decided to seek funding for this opportunity.
- Jeanne Whyte has completed the plans for the storage shed/porch. We received a \$77,980 bid from Dave Kleps to build it.
- The washer and dryer have been installed.
- We received a Master planning proposal from HKK that is just under \$18,000. Linda has requested a second quote.
- Linda has increased the limit for Hoopla.
- We have purchased an electric snow thrower, and it has worked well.
- Risley Electric has begun their work and should complete it soon. When they are done, Linda will contact the contractor to install the automatic door.
- We have been awarded the following grants:
 - \$2200 from Community Foundation Health & Wellness for additional CPR classes
 - \$7528 from Indium Corp. & McCartney Family Foundation for food needs and the senior gift project
 - \$4977 from CNY Arts Community Arts Program on behalf of the Friends for the Poetry and Art Exhibit

- \$15,000 Herkimer County Grant Round @ Community Foundation for all 2024 Children's programs.

New Business:

- There are a number of items in the basement that should be removed. We have received a quote from Rauscher Brothers for the rental of a dumpster. It is a reasonable quote, and we may have Jon Paul pursue this in the spring.
- The Finance Committee proposed a budget for 2024. This budget reflects an increase in staffing salaries and hours.
- We are waiting to get access to complete the Annual Report for the state.
- Linda shared a proposal for an awning that would be put over the stairs entering the library by the ramp. No decision has been made as to whether we will purchase the awning or continue to use the portable tent this summer.
- Dave Berkstresser mentioned the placement of thermostats in the program room. There is one that controls the temperature in the storage closet where the video surveillance monitors are. This should be moved so that no one changes it which would affect the equipment. Linda will place tape over it for the time being.
- We have applied for the following grants:
 - \$1700-CLRC Catalyst Grant Pre-Approval form for Earth Day program
 - \$8400-NYCON/NYSCA/NYFA Stabilization Grant for capacity building.
 - \$25,000 NYSCA Capital Improvement Grant-shed construction
 - Smart Growth Grant for Geothermal energy
 - Adirondack Foundation Generous Acts

Adjournment at 7:05 PM:

Motion made by Mona Lincoln
Seconded by Linda Martin
Approved

Next meeting:

February 8, 2024 following the Annual Meeting which begins at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
January 11, 2024