

Old Forge Library
Board of Trustees
December meeting: December 8, 2022

Present: Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen (via zoom), Linda Martin, Reed Proper, Joe Rintrona, and Linda Weal

Absent: Kathy Rivet and Sarah Terpening

Call to order: 5:40 by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Dave Berkstresser
Seconded by Linda Martin
Approved

Approval of treasurer's report:

Motion made by Joe Rintrona
Seconded by Linda Martin
Approved and entered into minutes

***** Mona will invite Dave O'Neill to the March meeting to discuss the status of our investments.

Director's Report:

- Winter/Spring schedule is filling up.
- The Christmas Wish List is on display at the library and on the website. Many donations have already come in.
- We have had a few folks call the Dial-a-Story line. Linda will add more holiday/winter content.
- The nonfiction weeding is done, and the staff will start on the mystery section. Hope to have it culled by the middle of January.
- The Friends made \$675 on the Holiday Book Mart and have decorated the library for the holidays. They are looking into purchasing signage for the electric vehicle charging stations if the Board so approves.
- Poetry and Art guidelines have been completed and will be sent out to area schools in the coming week. Linda has applied to CNY Arts for a \$1000 grant to assist with the cost of this annual project.

Old Business:

- The new staff orientation went well and they are a terrific addition to the library family.
- We received 2 resumes and 2 inquiries regarding the Maintenance position. Linda and a few Board members will conduct interviews next week and select someone for the job. All prospects look promising. Meanwhile, Reed, Joe and Dave have prepared the library for winter, with the help of Bev and Sarah.
- We had our first user of the car charging station. It looks like it will be a good service that the library can provide. The new signage will help folks know where to locate the station.
- The fireplace was serviced at the end of November.
- Floor installation in the main library will take place March 14-24, 2023. Members of the Board met via zoom with a person who has had much experience with moving books for a similar purpose. We hope to make this as smooth a process as possible with the help of Mid-York and other folks.

- Paving and completion of the concrete installation will resume in the spring once the ground has thawed.
- We are still waiting to receive quotes for replacing/repairing the back stoop which we will include in the next Construction Grant application.
- We received \$40,000 a year for 2023 and 2024 from NYSCA. This is above any grant we've received from them. The money may be used for any purpose that suits the library's needs.
- We still haven't received the reimbursement from the Construction Grant that was to go to the windows/insulation project.

New Business:

- The furnace broke twice and was repaired both times by BJ Queen Enterprises. This led to a discussion about the fuel oil company not having a repairman on duty. Dave suggested that we look into changing our fuel delivery to a company that can also provide service. He will check with Helmer's to see if they have a repairman on duty, and report back to the Board.
- Linda will likely be away in early February. If so, we will move the date of the Annual Meeting to a later date.
- Linda has applied for a \$1000 Penguin Random House grant that could fund a library project at Lakeside Terrace. We still may move forward with the project even if we don't receive the grant.
- Reed Proper mentioned that the tree between the gazebo and the garden is splitting. He suggested that we include money in next year's budget to hire an arborist to look at the tree and give us guidance on how to preserve it.
- Judy Ehrensbeck made a motion, seconded by Kate Bartlet, to have the Finance Committee meet in the next few weeks to look at increases in salary for our staff and determine appropriate payroll recommendations for 2024. The motion was approved unanimously.

Adjournment at 7:00 PM:

Motion made by Dave Berkstresser
Seconded by Linda Martin
Approved

Next meeting:

January 10, 2023 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
December 8, 2022