

Old Forge Library  
Board of Trustee  
October meeting: October 13, 2022

Present: Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen, Reed Proper, Joseph Rintrona, Kathy Rivet, and Linda Weal

Absent: Linda Martin and Sarah Terpening

Meeting called to order at 5:30 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Mona Lincoln  
Seconded by Joe Rintrona  
Approved

Approval of treasurer's report:

Motion made by Kathy Rivet  
Seconded by Kate Bartlet  
Approved and entered into minutes

\*\*\*Kate Bartlet has looked into online savings accounts. There are several options, but many have hidden fees. After some discussion about how often we would access the funds, Kate offered to continue her search to find one that will best meet our needs.

Director's report:

- All September programs were well attended.
- Noreen's last day was October 4, 2022. We are grateful for her 5 years of service to the library, and wish her well in her new home.
- Winter schedule is in the planning stages.
- The Community Read project is progressing, though slowly. VIEW has offered Gould Hall as an in-kind partner/donation. We will continue to plan for that 2024 event.
- Creative Bug service will be live on October 15th.
- Dial-a-Story is live. We are looking for readers and folks to create content.
- Friends met on October 4th. They have given the library \$15,000 for the new flooring in the main portion of the library.

Old Business:

- Linda and Kate conducted interviews with 7 applicants for the circulation position. Two new employees will start at the library next week:
  - Sarah Bolton will work Monday 10-2, Tuesday 4-7, Wednesday 4-7, Friday 10-4
  - Chris Widay will work Thursday 4-7, Saturday 10-2
- Decision is needed on snow removal and shoveling. After much discussion regarding the proposal submitted and the current plowing contract, Joe Rintrona made a motion, seconded by Kate Bartlet, to contract with Alex Mitchell with the understanding that President Kelly Hunkins can negotiate the frequency of shoveling and other minor changes to the contract. The motion passed.
- The Board also discussed the Maintenance position. This discussion will continue at the next meeting.
- The new sidewalk and ramp project has begun, and the paths and repaving for the Garden Project is set to begin in late October.
- There is still one last visit to have the final adjustment done for the apartment window, and the apartment lock will be changed by the end of the week.
- We have begun the process of installing an electric car charging station. This will be completed before the end of fall.

- Alana and Jack Kempf have planted some small perennial patches near the benches on both sides of the sidewalk leading to the library.
- The totem pole was taken to the basement for repair. Andre Dennis Newton will begin the project next week.
- Enjems has left samples for the new library flooring. Linda will set up a time in March for them to complete the installation.

New Business:

- The Board welcomed Reed Proper as a Trustee.
- The steps leading to the back stoop need to be replaced, and the platform should probably be replaced as well. The Building and Grounds committee will have someone look at it and give a quote for possible inclusion in the next Construction Grant.
- On a motion made by Dave Berkstresser, seconded by Joe Rintrona, the Board voted to exceed the tax cap for 2023. Motion passed unanimously.
- Starting in January, 2023, all elected or appointed library trustees will be required to complete a minimum of two hours of trustee education annually. There will be Trustee Handbook Training Sessions provided by Mid-York in the coming year. Linda will share the schedule as soon as she receives it.

Adjournment at 7:15 PM:

Motion made by Mona Lincoln  
Seconded by Dave Berkstresser  
Approved

Next meeting:

November 10, 2022 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck  
Recording Secretary  
October 13, 2022