

Old Forge Library
Board of Trustees
November meeting: November 18, 2021

Present:

Kate Bartlet, Judy Ehrensbeck, Jennifer Hartsig, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen, Joseph Rintrona, and Linda Weal

Absent:

Dave Berkstresser, Mary Ellen Denio, and , Kathy Rivet

Meeting called to order:

5:35 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Mona Lincoln
Seconded by Liz Lorentzsen
Approved

Approval of treasurer's report:

Motion made by Joe Rintrona
Seconded by Jennifer Hartsig
Approved and entered into the minutes

***There was some discussion about accepting donations through PayPal, and whether there are other options that might have a lower percentage rate. Mona will bring a print out of PayPal activity from this year to the December meeting for the Board to review.

Director's report:

- The Wish List is being prepared and will be ready for display and will appear on the website by Christmas on Main Street.
- Bookmark will be sent to printer in the next few days.
- We are applying for a grant from CNY Arts on behalf of the Friends to fund a songwriting workshop in July.
- The Friends have arranged for the library to borrow a speaker/microphone to help with hybrid meetings (Zoom and in-person). This is a long-term loan from MidYork.
- Linda is in communications with National Grid to re-establish our nonprofit status with them, so we won't have to continue paying sales tax.
- We have an unpaid intern, Robin Smith, working at the library. Linda shared her job description with the Board. Robin updates the library's social media platforms, and has done other work for the library. She is expected to stay until January, or later.
- The generator and air conditioning have both been serviced for the winter, and there were repairs made to the fireplace insert.

Old Business:

- Linda spoke with George Aspinall on Friday, October 8th regarding the Garden Renovation Project. She has not been able to reach him since, and will continue her efforts with the hope that we can start the project this spring. We need to move forward with this project, and will consider a new landscape designer, if necessary.
- Niccolls has decided to remove the food pantry from the library's vestibule. There still seems to be a need for this, so the library will stock it for now and assess its need after a few months.
- After several phone calls, the chimney repair work is scheduled to be done in April, 2022.
- The drywall repair and painting have been done in the apartment. However, there are still cracks in the ceiling that will require repair. Mona Lincoln made a motion, seconded by Joe

Rintrona, to repair the sheetrock on the ceiling at a cost of \$1000. The motion passes unanimously.

- To no avail, Linda and Joe have each tried to contact a contractor to install the foam insulation. We will continue to pursue a contractor.
- On a motion made by Jennifer Hartsig, seconded by Joe Rintrona, the Board voted unanimously to approve an override to the tax cap in our 2022 budget, if necessary.

New business:

- Linda shared a survey provided by National Grid. They have proposed that the library switch all lights to LED bulbs. National Grid will cover most of the cost, but the library has an estimated contribution of \$3211.12. Liz Lorentzsen made a motion, seconded by Joe Rintrona, to proceed with the project. The motion passed unanimously.
- The Building Committee met with an architect to discuss the future of the library's building and grounds and work on a Master Plan. Nothing was decided at the meeting, but we now have some ideas for future projects.
- At the request of the Friends, John Munyan is building a "features" shelf. He has also loaned the library an Adirondack fairy house to keep at the library through the winter.
- Sarah and Linda Cohen have donated \$25,000 to help cover the cost of the insulation.
- We received \$300 and \$200 in TOPS gift cards as part of a non-profit grant. The money will go to offset the cost of the Easter Egg Hunt this spring. The gift cards will be used to replenish the vestibule food shelf.

Adjournment at 7:05 PM:

Motion made by Mona Lincoln
Seconded by Liz Lorentzsen
Approved

Next meeting:

December 9, 2021 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
November 18, 2021