

Old Forge Library
Board of Trustees
May meeting: May 12, 2022

Present:

Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Kelly Hunkins, Mona Lincoln, Liz Lorentzsen, Linda Martin, Joseph Rintrona, Kathy Rivet, Sarah Terpening, and Linda Weal

Absent:

Meeting called to order:

5:30 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Dave Berkstresser
Seconded by Mona Lincoln
Approved

Approval of treasurer's report:

Motion made by Kate Bartlet
Seconded by Kathy Rivet
Approved and entered into the minutes

Director's report:

- The Easter Egg Hunt was again successful this year with 42 children participating.
- Linking Lives has begun with 4 students participating.
- We survived the spring snowstorm and power outage with help from Dave Berkstresser who got the generator going, and Starving Artist who removed the fallen limbs and branches.
- Linda attended "Being a Successful Executive Director Leadership Retreat" through NYSCA and NYCON.
- There will be additional Sexual Harassment Prevention Training sessions on May 19th and June 27th. All Board members need to attend the training each year.
- The tent is up and ready for our spring/summer programs.
- The Friends have donated \$1000 toward the purchase of a new printer.
- The BASH will be on August 14, 2022 from 3:00-5:00 PM. More information to follow.
- There will be a reception on May 27, 2022 to open the next art exhibit. The Friends have offered to help with refreshments for the reception.

Old Business:

- We have ordered a new printer for the staff alley. The old one will be moved to the main library for patron use. The new printer will allow us to do more in-house printing jobs at a much lower cost.
- Sheet rocking is done in the apartment, and the bed was delivered. Just a few finishing touches to add and the apartment will be ready for the summer.
- Chimney repair is scheduled for May 17-19. They came to inspect the chimney last week to make sure it was ready to be done.
- Windows should be replaced in the first week of June.
- Linda met with Stone Age Landscaping to discuss the hardscaping elements for the garden. He will send a quote soon. Joe Rintrona met with Terry Horan to discuss the installation of paths. He will also send a quote in the coming weeks.
- Mint cleaning services began work on Monday and will bill the library monthly. They will also

do a building check each week and relay to the Board any concerns they find. Maggie was given a large bonus in appreciation of all her years of service as our cleaner.

- We have been in conversation with a few contractors to serve as maintenance/custodial personnel. The Board discussed contracting the job rather than hiring someone as an employee of the library. Mona is investigating insurance options and we will continue to search for someone who will be the right fit for our library.
- Cloudsplitter has offered a \$10,000 matching grant. We have one year to raise \$10,000; after which the Cloudsplitter Foundation will give us \$10,000.
- We are still waiting to hear from the AARP Community Challenge Grant. Notification should come later this month.
- The Community Foundation has awarded \$10,000 to the library. Those funds will go toward the garden upgrades.
- The Board discussed the satellite food pantry that we have housed in the vestibule since the winter. We agreed to continue to provide this service through the summer and re-evaluate its need in the fall.

New business:

- The Board welcomed Sarah Terpening to begin her term as a Trustee. Her term will expire in 2025.
- The Building and Grounds Committee met to tour the grounds. There are some low hanging limbs in the tree by the gazebo. We will contact Jim Williams, or another arborist, to look at the tree and see what needs to be done to make it safe for our patrons to use the grounds without taking down the tree.
- Jennifer Hartsig has resigned from her position as a Trustee and Corresponding Secretary. She has offered to work through the summer on the fund appeal and help train whoever takes over as Corresponding Secretary. The Nominating Committee will seek a replacement to fulfill Jennifer's term which expires in 2024.
- Linda presented the CAA with a grant proposal to fund the July Fairy Door program. They approved \$600 to purchase materials and anticipate another \$800 for instructor costs.
- Linda is applying to the Lake Placid Education Foundation for a grant to cover a 2-year subscription of Creative Bug licenses to be used by our cardholders, and additional program expenses for the coming year.
- Linda is looking into bids for the 2022 Construction Grant. She is waiting to hear from Big Apple Music about a new security system.

Adjournment at 6:40 PM:

Motion made by Mona Lincoln
Seconded by Linda Martin
Approved

Next meeting:

June 9, 2022 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
May 12, 2022