

Old Forge Library
Board of Trustees
July meeting: July 20, 2023

Present: Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck,, Linda Martin, Reed Proper, Joe Rintrona, Sarah Terpening, and Linda Weal

Absent: Kelly Hunkins, Mona Lincoln, Liz Lorentzsen, and Kathy Rivet

Call to order: 5:30 PM by Dave Berkstresser

Approval of minutes from last meeting:
Approval tabled until next meeting

Approval of treasurer's report:
Motion made by Linda Martin
Seconded by Sarah Terpening
Approved and entered into minutes

Director's Report:

- The Summer Bookmark has been published and lots of patrons are taking copies.
- Summer programs have started and are well attended.
- The BASH raffle has begun with a nice display in the library. Plans continue for the BASH on August 13th.

Unfinished Business:

- The concrete portion of the garden project has been completed except for the sealant which Jon Paul will apply. We need to move onto the next phase which is bringing in topsoil and laying electricity and pipes. Mike Hunkins has provided us with a quote for the work that needs to be completed. Linda Martin made a motion, seconded by Joe Rintrona, to hire Mike Hunkins at a cost of \$25,000 to do the work. After some discussion, the motion passed unanimously. He will begin the job this summer.
- Andre Newton has nearly completed the restoration of the totem pole. Linda has spoken to someone who is willing to do some gardening in the spot where the totem pole will be placed. That should be done this summer.
- The new security system is scheduled to be installed on August 9th and 10th..
- The deadline for the next round of the Construction Grant is soon. After some discussion, Judy Ehrensbeck made a motion to include the following in the grant application: shed addition, architect fees for the shed, installation of a handicapped door, railing for the outside steps, electrical and plumbing for the handicap door, hot water heater, washer and dryer and basement lighting. Joe Rintrona seconded the motion, and it passed unanimously. Linda will contact SHPO for approval of their portions of the construction.
- The Fund Appeal letter is currently being printed to be sent out in August.
- Reed has donated several items to the food pantry with the coupons received from Living ADK. The food is going out quickly, so we need to replenish it often. Donations are always welcome, and we may want to look at some outside funding source.

New Business:

- Linda has applied to NYSCA's support for artists grants. She is requesting \$10,000 to help with Robin Wall Kimmerer's presentation fees.

- The sign by the street was tilting forward, so Jon Paul reconstructed it and placed the pole in concrete.
- Linda and Kate Bartlet met with Kara Page, a grant advisor with Cloudsplitter. She offered several suggestions for seeking assistance with grants. We will continue to work with her in the next several months.
- Linda received a resume recently in response to our ad for increasing the library staff. After some communication, the applicant has offered to work pro bono on some website projects to see if she and the library are a good fit. This may allow us to outsource the website upkeep and free some of the staff for other projects.
- Joe Rintrona mentioned some things that need attention on the outside of the building. Jon Paul has already mentioned the need for some of these repairs. Joe will meet with him and review what needs to be done, and discuss what Jon Paul is able to complete, and what may need an outside contractor.
- Judy mentioned that a friend visited a library on vacation that loaned yard games. That led to discussion of other nonbook items that other libraries offer for loan. No plan to move forward with any new items for loan was made at this time.

Adjournment at 6:42 PM:

Motion made by Kate Bartlet
Seconded by Linda Martin
Approved

Next meeting:

August 10, 2023 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
July 20, 2023