

Old Forge Library
Board of Trustees
December meeting: December 9, 2021

Present:

Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Jennifer Hartsig, Kelly Hunkins, Mona Lincoln, Liz Lorentzen, Kathy Rivet, and Linda Weal

Absent:

Mary Ellen Denio and Joseph Rintrona

Meeting called to order:

5:35 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Jennifer Hartsig
Seconded by Kate Bartlet
Approved

Approval of treasurer's report:

Motion made by Jennifer Hartsig
Seconded by Dave Berkstresser
Approved and entered into the minutes

***Continued conversation regarding fees connected with PayPal. Kate will look into alternatives and report back to the Board.

Director's report:

- The intern, Robin Smith, is working well and has created Instagram and Twitter accounts for the library in addition to helping with several other programs and library duties.
- The Wish List is on display and posted on the website. We have already had several items purchased.
- The Bookmark is at the printers, and has been shared online with patrons. The delay in printing is a concern, so Linda will look into another printer for future issues.
- Linda met with Assemblyman Smullen and Senator Tedisco to talk about the importance of libraries and shared with them all that we have been able to accomplish despite the pandemic and other obstacles.
- The Holiday book sale hosted by the Friends was a huge success, collecting \$462.
- The Friends will sponsor a totebag fundraiser for the library, and will share more details as they become available.
- Linda thanked the Board for the opportunity to be a part of the Old Forge Library and work with the community to sustain the library for the future.

Old Business:

- Linda purchased a new laptop for herself and one for Beth at a cost of around \$1100.
- The ad hoc food pantry has come together nicely and has seen moderate use. The library will continue to support this community outreach, with the help from St. Bartholomew's Food Pantry, for as long as the need remains.
- The paperwork for National Grid and the LED replacement project has been completed. The contractor should be able to start the work after the first of the year.
- Final measurements for the window replacement were taken and the installation is scheduled for May.
- We are still waiting to hear back from the electrician regarding the two problems we have in the library.

- The contractor was supposed to come on the 8th to measure for the insulation project, but has rescheduled to a date later in the month.
- Linda spoke with George Aspinall on Tuesday regarding the garden project, and he is planning a visit in the coming weeks to look at the site and make recommendations as to how we can move forward.
- The contractor for the drywall repair for the apartment ceiling is set to come in next week to complete the project.

New business:

- Linda has reached out to Cloudsplitter Foundation to see if there may be an opportunity for funding the remaining costs of the improvements to the library that include the windows and insulation. Their director has indicated that, with the proper framing of the request (i.e. environmental impact and community involvement), we may be eligible for the next round of funding this spring. The application deadline is March 15, 2022.
- Linda is looking into Humanities New York Grant opportunities for future programming.
- Mary Ellen Denio has resigned from the Board due to health issues. The Board accepted her resignation with regret, and will add a book from the Wish List to the Old Forge Library's collection in her honor.
- The Nominating Committee will bring forth names for consideration for the vacant seats on the Board to be filled in February.
- The Board discussed the Bylaws and the article that defines the number of years that a Trustee serves. After much discussion, it was decided to amend the Bylaws to change the term from 5 years to 3 years. This will be voted on at the January meeting.

Adjournment at 6:40 PM:

Motion made by Mona Lincoln

Seconded by Kate Bartlet

Approved

Next meeting:

January 13, 2022 at 5:30 PM

This is our budget planning meeting

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
December 9, 2021