

Old Forge Library
Board of Trustee
August meeting: August 11, 2022

Present: Kate Bartlet, Judy Ehrensbeck, Kelly Hunkins, Mona Lincoln, Linda Martin, Joseph Rintrona, Kathy Rivet, and Linda Weal

Absent: Dave Berkstresser, Liz Lorentzsen, Sarah Terpening

Meeting called to order at 6:05 PM by Kelly Hunkins

Approval of minutes from last meeting:

Motion made by Linda Martin
Seconded by Kathy Rivet
Approved

Approval of treasurer's report:

Motion made by Kate Bartlet
Seconded by Joe Rintrona
Approved and entered into minutes

Director's report:

- Summer programs are winding down and have been well attended throughout the summer, especially the Fairy Door project, the Gazebo Concerts, and the Summer Reading events with live animals.
- The BASH is this Sunday, please plan to attend to support the Friends and show your appreciation for all of their support over the years.
- We are hoping to schedule a Community Read in the spring or fall of 2023. Linda is working with the literary agent of Robin Wall Kimmerer, author of *Braiding Sweetgrass*. This event may involve nearby libraries or organizations that could help with funding.
- Linda has started planning the fall schedule and will finalize many of the programs in the coming weeks.

Old Business:

- We have made the final payment for the window project. The remainder of the Construction Grant money should be received by November to offset this cost.
- The apartment hosted its first guest after the renovation. Linda would like to change the lock on the door, as there have been some issues with the current lock.
- The Board continued to discuss the snow removal and shoveling contract. We would like to have the same person who plows the lot do the shoveling as well. Linda and Kelly will continue to look into that.
- There was some discussion regarding the current cleaning schedule at the library. We talked about creating a checklist for the cleaners that would include the apartment.
- We still have not filled the maintenance/caretaking position. Several people have expressed an interest, but now is not the right time for them to take on the work. We will continue to search for the right person to meet our needs.
- Shawn Carpenter will begin work on the sidewalks after Labor Day.
- We have met the \$10,000 goal for the Cloudsplitter 1:1 match. Linda and Mona will file the necessary paperwork to receive the grant.
- We received \$2000 from CNYArts mini grant on behalf of the Friends. This will fund the Friday Crafternoons.
- Application for the 2022 Construction Grant is nearly complete, and we have received SHPO approval. We are including the garden paths in our application. Any grant monies approved will be received in Fall 2023.

- We are still waiting to hear from the other grants for which we have applied. Updates will be sent as they are received.
- Noreen has officially let the library know that she will be moving to Florida this fall. The Board discussed our staffing, and the need to hire a replacement for Noreen and perhaps an additional person that will allow us to have two staff members on duty at all times that the library is open. Linda will create a job description and post the openings in the paper.

New Business:

- The Board discussed the use of the current library space and the need to better utilize what we have. It might be beneficial to consult a professional designer who could help us make the most of what space we have; including the director's office, the staff alley, and the computer carousel. During the discussion, the apartment committee brought up the possible need for a dishwasher, and a washer/dryer.
- Dave is working on getting a car charging station for our parking lot.
- Judy has donated a book to honor Jennifer's time serving on the Board of Trustees. We also discussed a personal gift to show our appreciation for her years of service to the library. We will continue this discussion at the next Board meeting.

Adjournment at 7:10 PM:

Motion made by Kathy Rivet
Seconded by Kate Bartlet
Approved

Next meeting:

September 8, 2022 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck
Recording Secretary
August 11, 2022