

Old Forge Library  
Board of Trustees  
August meeting: August 10, 2023

Present: Kate Bartlet, Dave Berkstresser, Judy Ehrensbeck, Mona Lincoln, Liz Lorentzen, Linda Martin, Reed Proper, Sarah Terpening, and Linda Weal

Absent: Kelly Hunkins, Joe Rintrona, and Kathy Rivet

Call to order: 5:30 PM by Dave Berkstresser

Approval of minutes from last meeting:

Motion made by Linda Martin  
Seconded by Kate Bartlet  
Approved

Approval of treasurer's report:

Motion made by Linda Martin  
Seconded by Sarah Terpening  
Approved and entered into minutes

\*\*Kate Bartlet made a motion, seconded by Reed Proper, to accept the minutes from the June meeting. Motion passed.

Director's Report:

- Summer programs (75 total to date) have been well attended and received.
- Working on a fall and winter schedule.
- BASH plans continue and raffle tickets are selling well. All Board members are encouraged to attend to support the Friends as they support us throughout the year.
- Linda met with Senator Walczyk to advocate for our library and community.

Unfinished Business:

- Andre Newton is nearly finished with the restoration of the totem pole.
- Mike Hunkins has nearly completed his portion of the garden landscaping. It looks great and we are thankful to him for getting it done so quickly. We are now ready for the design phase.
- There has been another delay in the installation of the security system. It should be installed before the end of August.
- Harky Hunkins has built a railing for the new steps leading from the parking lot to the sidewalk. The Board discussed a wrought iron fence to put in place on either side of the steps. More discussion to follow.
- SHPO approved our proposed shed addition.
- Linda will apply for the Construction Grant by the August 17, 2023 deadline. She will include the storage shed addition (\$60,000), the architect fees for the shed addition (\$6000), handicap access door (\$6888), electrician work for the door, hot water heater and basement lighting (\$3750), and railing for outside steps (\$1200).
- We are waiting to hear from the following grants: Adirondack Foundation: Lake Placid Education Foundation, NYSCA, and Community Health.
- Mona Lincoln made a motion to approve all new and revised policies brought to the Board by the Bylaws and Policies Review Committee. Sara Terpening seconded the motion and it was approved by all present.
- Linda intends to apply for the following grants:
  - Peasall Foundation-\$3600 for crafting sessions
  - Stewart's Shops-\$2400 for grab and go kits

- Community Foundation-Food pantry (may join other organizations and apply as a community)
- Wadas Foundation Gamechanger-for recreational items (applying with other county libraries)
- Also working with our Cloudsplitter grant advisor on potential funding opportunities from Excellus, Kinney Drugs Foundation, McDonalds, and Cliff's Local Market

New Business:

- Need to consider forming a website committee and a funding/strategic planning committee. The Board will discuss this at a future meeting.
- Friends are looking for where to direct their next donation to the library. Several ideas were discussed to bring back to the Friends at their next meeting.
- There has been an issue with Amazon over duplicate charges. Mona and Kate are working to resolve this. The Board discussed getting another credit card to use when making Amazon purchases. Kate and Mona will look into the options and report back to the Board.
- The Board discussed the upcoming needs for the garden and the amount of money left in the garden fund. After much discussion, Motion made by Mona Lincoln, seconded by Linda Martin, to move \$15,000 from general fund to the garden fund to cover upcoming expenses. Motion passed by all present.
- The Board discussed the Leola Tobin Savings account and whether it was necessary to still separate this from the general fund. It is believed that the account was established to help fund the Linking Lives program which has been funded from the general fund for the past few years. Mona Lincoln will reach out to Izzy Worthen to get the history of the Leola Tobin donation and advise us as to how to proceed.
- The Board will meet on Tuesday, August 15th to attend the next Trustee Handbook training via zoom, and we will stuff fund appeal envelopes that evening.
- Our cleaners have given notice that they will no longer be available after August. The Board discussed potential cleaners and Linda will begin to search for a replacement.
- The Farmers Market vendors have been impressed with Reed's use of his coupons for our food pantry and many have offered to make personal donations to help out as the pantry continues to get much use each week.

Adjournment at 6:46 PM:

Motion made by Mona Lincoln

Seconded by Linda Martin

Approved

Next meeting:

September 14, 2023 at 5:30 PM

Respectfully submitted,

Judy Ehrensbeck  
Recording Secretary  
August 10, 2023

